

BOARD OF DIRECTORS



CLAXTON
HEPBURN
MEDICAL CENTER
FOUNDATION

Our board members serve as advisors, decision makers, problem solvers, and advocates of the CHMC Foundation. Our organization benefits everyday from these faithful volunteers. We cannot thank them enough for their time, efforts, energy, and input.

CLAXTON-HEPBURN MEDICAL CENTER FOUNDATION BOARD OF DIRECTORS

BOARD MEMBER JOB DESCRIPTION



About the CHMC Foundation Board of Directors

The Board of Directors is the governing body of the Claxton-Hepburn Medical Center Foundation and assumes full legal authority and responsibility for the management of the Foundation, its fiscal and fundraising operations, and the investment of its assets. The Board promotes the purpose of the organization and assures that it has sufficient resources to fulfill its goals. It is responsible for policy-making, but delegates responsibility for the management of the organization and staff to the Executive Director.

CHMC Foundation Board Members ultimately ensure that the Foundation meets its mission to provide financial support to the Medical Center and its not-for-profit affiliates by engaging the community, increasing philanthropic revenue, and ensuring conscientious stewardship of the funds and resources placed in our care.

Term of Service

Three years

Duties and Responsibilities:

1. Demonstrates enthusiasm for the organization and belief in the mission.
2. Stays informed about board member through regular attendance of board meetings. Meetings are held once a month; board members are expected to attend 75% of the meetings.
3. Prepares for meetings by reviewing and commenting on minutes and reports as provided. Meeting agendas, minutes, and related materials are provided one week prior to the meeting.
4. Actively listens and respectfully contributes in discussions on motions and other items during meetings.
5. Participates actively in the work of at least one committee.
6. Participates in the fundraising efforts of the Foundation and makes a personally significant contribution on an annual basis.
7. Helps to open doors on behalf of the Foundation to secure the financial, human, and political resources necessary to accomplish the organization's mission and purposes.
8. Represents the organization at community events and functions to network and promote the Foundation's efforts.
9. Participates in the strategic planning that contributes to the advancement of the mission of the Foundation.
10. Reviews budget proposals and monitors the annual budget.
11. Participates in the annual evaluation of the performance of the Executive Director.
12. As necessary, participates in the recruitment, screening, and appointment of a new Executive Director.
13. Adheres to policies pertaining to conflict of interest and confidentiality.
14. Publicly supports board decisions regardless of personal preferences.
15. Respects the unique and separate roles of staff and board.



MISSION, VISION, AND VALUES

OUR MISSION

To provide financial support to the Medical Center and its not-for-profit affiliates by engaging the community, increasing philanthropic revenue, and ensuring conscientious stewardship of the funds and resources placed in the our care.

OUR VISION

To enhance the sense of community ownership in the Medical Center by increasing volunteer participation and financial support; listening to the community and advocating for their healthcare concerns and needs with the Medical Center; and conveying the Medical Center's services and needs to the community.

OUR VALUES

We accept the responsibility to faithfully serve our community with full commitment to our mission, leading by example.

We are dedicated to building strong and long-lasting relationships with the Medical Center family and the community-at-large.

Through active participation and patience, we act in a professional and fiscally responsible manner.

CLAXTON-HEPBURN MEDICAL CENTER FOUNDATION

BOARD OF DIRECTORS



FOUNDATION HISTORY

About the CHMC Foundation

The Foundation was formed as a 501c(3) in 1983 to raise, receive, and manage gifts and other assets for A. Barton Hepburn Hospital. CHMC Foundation Board Members ultimately ensure that the Foundation meets its mission to provide financial support to the Medical Center and its not-for-profit affiliates by engaging the community, increasing philanthropic revenue, and ensuring conscientious stewardship of the funds and resources placed in our care.

6 major capital campaigns have been completed since 1993, raising over \$22 million to help fund nearly \$45 million in new facilities and services:

- Capital Campaign (1970s)
 - To build the “new wing” which now houses the ICU, Radiology Department, and Emergency Department and Outpatient services
- Modernization Campaign (1993)
 - To Build the Richard E. Winter Cancer Treatment Center and the Medical Office Building
- Renal Center Campaign (Late 1990’s)
 - To build the North Country’s first freestanding renal dialysis center
- Campaign for Care (1999)
 - To raise \$16 million to support a construction and renovation plan
- Building our Future Together (2006)
 - To build a new Ambulatory Surgery area, Birth Center, and Mental Health Unit
- Together Our Health...Our Future (2013)
 - Expansion of the Richard E. Winter Cancer Treatment Center

2 capital campaigns are currently underway:

- Rekindle the Café (2018-2020)
 - To renovate the Cornerstone Café servery
- Renal Renaissance (2018-2019)
 - To rejuvenate the Dr. Ravinder N. Agarwal Renal Center

Since 1993 the Foundation has:

- Invested \$23 million in the Medical Center