



Claxton Hepburn Medical Center  
Financial Assistance Program  
Plain Language Summary

Claxton Hepburn Medical Center provides emergency and/or other medically necessary care, without discrimination, to all patients regardless of ability to pay.

**Who is eligible for Financial Assistance?**

- Uninsured and Under-Insured patients whose family income is less than or equal to 300% of the Federal Poverty Guidelines.

**How much Financial Assistance will an eligible patient receive?**

- The discount is dependent on the patients' household income in relation to the Federal Poverty Level
  - The discounts range from 15% discount down to Nominal fees as determined by NYS DOH.
  - Nominal Fee guidelines provided by NYS Department of Health
    - Inpatient Services - \$150/Discharge
    - Ambulatory Surgery - \$150/Procedure
    - MRI Testing - \$150/Procedure
    - Adult ER/Clinic Services - \$15/Visit
    - Prenatal and Pediatric ER/Clinic Services - No Charge

**What is the application process?**

- The patient or guardian fills out a one page application providing the following information
  - List of all household members.
  - Income verification
    - Most recent pay stubs
    - Unemployment stub
    - Social Security, disability, or retirement award letter(s)
- Return application with documentation with 30 days of receiving it to:  
Patient Financial Services  
214 King Street  
Ogdensburg, NY 13669

**Where is the Application available?**

- By contacting the Claxton Hepburn Patient Financial Services Office
  - In Person, Mail, Email, Fax, or phone at 315-713-5118 or 315-713-5117
- Website <http://www.claxtonhepburn.org/patients-visitors/financial-information/>

Claxton Hepburn Patient Financial Services is available to assist you with any questions or concerns you may have during this process. Please contact us at 315-713-5118 or 315-713-5117.